

Semester TWO Rubric – GRADE 3
Library Media and Technology

Report Card Line	4 ADVANCED	3 PROFICIENT	2 BASIC	1 MINIMAL
Understands and demonstrates basic library skills	Demonstrates all proficient skills AND: <ul style="list-style-type: none"> ▪ Shows exceptional behavior and skills in the library 	<ul style="list-style-type: none"> ▪ Understands how nonfiction books are arranged (Dewey Decimal System) ▪ Uses parts of a book (title page, table of contents, index and glossary) ▪ Records bibliographic information from online library catalog 	<ul style="list-style-type: none"> ▪ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ▪ Demonstrates few of the proficient skills and requires intensive teacher help to do so
Utilizes the research process	Demonstrates all proficient skills AND: <ul style="list-style-type: none"> ▪ Completes the process with above-grade level independence ▪ Restates non-fiction information in his or her own words 	<ul style="list-style-type: none"> ▪ Uses a research process: <ul style="list-style-type: none"> ✓ Understands plan (purpose & tasks) ✓ Carry out the plan ✓ Self-evaluate the plan ▪ Uses non-fiction books or online resource to locate and extract information 	<ul style="list-style-type: none"> ▪ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ▪ Demonstrates few of the proficient skills and requires intensive teacher help to do so

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Utilizes basic software applications	<p>Demonstrates all proficient skills AND:</p> <ul style="list-style-type: none"> ▪ Shows exceptional skills in the lab ▪ Is able to help others as necessary 	<ul style="list-style-type: none"> ▪ Uses a word processing program and its editing features to publish a piece of writing: <ul style="list-style-type: none"> ✓ Center text ✓ Change font size/style ✓ Bold ✓ Underline ▪ Pre-writes using a graphics organizer program ▪ Saves work to student folder 	<ul style="list-style-type: none"> ▪ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ▪ Demonstrates few of the proficient skills and requires intensive teacher help to do so
Demonstrates keyboarding techniques and skills	<p>Demonstrates all proficient skills AND:</p> <ul style="list-style-type: none"> ▪ Demonstrates keyboarding techniques and skills above grade level expectation 	<ul style="list-style-type: none"> ▪ Demonstrates knowledge of basic keyboarding techniques and skills <ul style="list-style-type: none"> ✓ Correct posture (hands, fingers, body) ✓ Familiarity with finding keys (home row) 	<ul style="list-style-type: none"> ▪ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ▪ Demonstrates few of the proficient skills and requires intensive teacher help to do so

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Accesses information appropriately from the Internet	Demonstrates all proficient skills AND: <ul style="list-style-type: none"> ▪ Shows exceptional navigational skills in the lab ▪ Is able to help others as necessary ▪ Remains focused on appropriate information 	<ul style="list-style-type: none"> ▪ Accesses and uses an online resource such as Badger Link, online encyclopedia or pre-selected internet site. 	<ul style="list-style-type: none"> ▪ Demonstrates some of the proficient skills and requires some teacher help 	<ul style="list-style-type: none"> ▪ Demonstrates few of the proficient skills and requires intensive teacher help to do so