NOTICE OF SPECIAL MEETING

A special meeting of the Board of Education of the School District of Fort Atkinson will be held on Monday, April 27, 2020, at 5:30 p.m. Due to the COVID-19 pandemic and related Orders and Recommendations regarding social distancing and in accordance with Board Policy 167.1, this meeting will be conducted virtually.

The public is encouraged to access the meeting virtually, but if unable, the District will provide viewing opportunities at Luther Administration, 201 Park Street, Fort Atkinson, WI. To participate, the public should complete this form: 4/27/2020 - SDFA Board of Education Meeting Signup. Link is available at www.fortschools.org, under School Board - Notices, Agendas and Minutes. Participants will receive information within 24 hours of the start of the meeting.

Comments regarding the public hearing can be included on the form, emailed to abbottr@fortschools.org, or by calling 920-563-7807 by 5:30 p.m., on April 26. (Please identify in your voicemail or signify in the subject line of your email what your comment[s] pertains to.) The Board will:

● Elect School District officers;
● Consider committee appointments;
● Authorize depositories and types of accounts for received monies;
● Authorize Director of Business Services to invest District funds;
● Consider Personnel Requests; and,
● Conduct Public Hearing and Consider the Request to Waive Graduation and Credits, Civics Exam, and Grading and Class Promotion Requirements.

The public is invited to participate.

Dick Schultz, Clerk
SCHOOL DISTRICT OF FORT ATKINSON

If you require special accommodations to fully participate, please notify the School District office by telephone (920) 563-7807 or in writing 24 hours prior to the meeting time.
ORDER OF BUSINESS FOR SPECIAL MEETING

April 27, 2020
5:30 PM

Luther Administration Center
201 Park Street
Fort Atkinson, Wisconsin 53538

AGENDA

Mission Statement
The School District of Fort Atkinson is committed to delivering the quality opportunities and services each student needs to achieve his or her academic and personal potential

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I. MEETING WILL BE CALLED TO ORDER BY PRESIDENT MARK CHANEY

II. APPOINTMENT OF A TEMPORARY CHAIRPERSON - A temporary chairperson will be appointed by the Board to preside during the election of District officers. The Board may wish to consider the following resolution:

BE IT RESOLVED that Board Secretary Debbie Kopps be appointed to preside during the election of District Officers.

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<tr>
<th>Motion by:</th>
<th>Second by:</th>
<th>Voice Vote:</th>
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III. ELECTION OF DISTRICT OFFICERS
A. **Suspension of Operating Rules** - Operating rules of the Board will be suspended for the purpose of electing District officers. The Board may wish to consider the following resolution:

**BE IT RESOLVED** that the operating rules of the Board be suspended for the purpose of electing District officers.

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<th>Motion by:</th>
<th>Second by:</th>
<th>Voice Vote:</th>
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B. **Election of District Officers**

- Election of a District President
- Election of a District Vice-President
- Election of a District Treasurer
- Election of a District Clerk

C. **Return to Normal Operating Rules** - The return to normal operating rules of the Board is automatic when the purpose for which the rules were suspended has been accomplished.

IV. **NEW BUSINESS**

A. **Selection of a Representative to the 2020 CESA 2 Convention** - A Board member will be selected to serve as a representative to the CESA 2 Convention. The Board may wish to consider the following resolution:

**BE IT RESOLVED** that ________________ serve as a representative to the 2020 CESA 2 Convention.

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<tr>
<th>Motion by:</th>
<th>Second by:</th>
<th>Voice Vote:</th>
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B. **Appointment Of A Representative To The Wisconsin Association Of School Boards, Inc. And Delegate/Alternate Delegate To The 2021 Delegate Assembly** - A Board member should be appointed as a representative to the Wisconsin Association of School Boards (WASB) who will also serve as the delegate to the 2021 WASB Delegate Assembly. In addition, a Board member should be appointed as an alternate delegate to the Delegate Assembly. The Board may wish to consider the following resolution:

**BE IT RESOLVED** that ________________ serve as a representative to the Wisconsin Association of School Boards and as the delegate to the 2021 WASB Delegate Assembly; and

**BE IT FURTHER RESOLVED** that ________________ serve as an alternate delegate to the 2021 WASB Delegate Assembly.

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<tr>
<th>Motion by:</th>
<th>Second by:</th>
<th>Voice Vote:</th>
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C. Selection of Board Committee Assignments - The Board may wish to designate Board committee assignments or consider at a future time:

<table>
<thead>
<tr>
<th>Committee Assignment</th>
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<tbody>
<tr>
<td>Certified Staff &amp; Administrators</td>
</tr>
<tr>
<td>Communication/Technology</td>
</tr>
<tr>
<td>District Leadership Advisory Team</td>
</tr>
<tr>
<td>Finance &amp; Operations</td>
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<tr>
<td>Instruction &amp; Curriculum / Pupil Services</td>
</tr>
<tr>
<td>Legislative Advocate</td>
</tr>
<tr>
<td>Personnel (Includes Benefits Advisory)</td>
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<tr>
<td>Policy</td>
</tr>
<tr>
<td>Sponsorship</td>
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<tr>
<td>Student Advisory</td>
</tr>
</tbody>
</table>

D. Authorization of Depositories and Types of Accounts to be Used for All Monies Received by the School District During the 2020-21 Fiscal Year - It is recommended that a resolution of the type appearing below be adopted to provide a formal and ongoing procedure, whereby, Board members, especially newly-elected ones, will be made aware of how District funds will be handled during the year. The Board may wish to consider the following resolution:

BE IT RESOLVED that, pursuant to Chapter 25 and 34 of the Wisconsin Statutes, the following financial institutions are hereby designated as the official depositories into which the School District treasurer is to deposit all public monies received by the treasurer, to-wit:

- **Johnson Bank**
  - 200 West Sherman Avenue, Fort Atkinson, WI 53538
  - 555 Main Street, #100, Racine, WI 53403

- **Badger Bank**
  - 220 Grant Street, Fort Atkinson, WI 53538
  - BMO Harris Bank N.A., 770 North Water Street, Milwaukee, WI 53202

- **Premier Bank**
  - 70 North Main Street, Fort Atkinson, WI 53538
  - 800 Madison Avenue, Fort Atkinson, WI 53538

- **PMA Financial Network Inc.**
  - 27545 Diehl Road, Suite 100, Warrenville, IL 60555-3839
  - Associated Banc-Corp (NA), 1200 Hansen Road, Green Bay, WI 54304

- **Local Government Investment Pool**
  - PO Box 7871, Madison, WI 53707-7871
  - Robert W. Baird & Co., Inc., 777 E. Wisconsin Ave., #29, Milwaukee, WI 53202-5391
BE IT FURTHER RESOLVED that the aforementioned treasurer may deposit, with such public monies, into any of the following types of accounts, to-wit:
1. Checking Accounts
2. Negotiated Order of Withdrawal (NOW) Accounts
3. Savings Accounts
4. Repurchase Agreements
5. Certificates of Deposit
7. State of Wisconsin’s Local Government Pooled Investment Fund
8. Bonds or Securities Issued or Guaranteed as to Principal and Interest by a Commission, Board or Other Instrumentality of the Federal Government.

BE IT FURTHER RESOLVED that Jason Demerath be designated as the “Local Official” authorized to transfer funds between the above depositories and account types.

BE IT FURTHER RESOLVED that the above depositories are authorized to accept in-person, written, telephone, and secured electronic requests for transfers of funds between the above depositories.

E. Resolution to Authorize the Director of Business Services to Invest District Funds - The adoption of a resolution of the type appearing below is recommended. The purpose of the resolution is to avoid ambiguity regarding the possible need to involve one or more of the Board members in each investment decision. The Board may wish to consider the following resolution:

BE IT RESOLVED that the Director of Business Services is hereby authorized, empowered and directed to invest any funds not immediately needed by the School District in the manner he determines to be in the best interest of the District. Only account types and depositories authorized by the Board shall be used for said investments; and

BE IT FURTHER RESOLVED that facsimile signatures of District officers may be used to authorize transfers of District funds for the purpose of making these investments.

V. PERSONNEL
A. Personnel - The Board may wish to consider the following resolutions:

BE IT RESOLVED that the Board of Education approve the transfer request from Lucas Springstroh, from 1.0 FTE Middle School Special Education Teacher to 1.0 FTE Middle School Dean of Students, effective at the beginning of the 2020-21 school year.

Motion by: [Blank] Second by: [Blank] Voice Vote: [Blank]

BE IT RESOLVED that the Board of Education approve the following appointments, effective at the beginning of the 2020-21 school, and contingent upon release from current contracts and upon completion and satisfactory results of the pre-placement health screening and background check:

- Matthew Champeny, 1.0 FTE Middle School Social Studies Teacher;
- Aimee Dwyer, 1.0 FTE Middle School Cross Categorical Teacher;
- Jamie Leurquin, 1.0 FTE Middle School Cross Categorical Teacher;
- Lindsey Skafe, 1.0 FTE Middle and High School School Psychologist;
- and,
- Brian Zachgo, 1.0 FTE High School Science/Physics Teacher

Motion by: [Blank] Second by: [Blank] Roll Call: [Blank]

VI. PUBLIC HEARING - Upon the reading and hearing of comments from the audience, the Board may wish to consider the following resolutions:

WHEREAS, Wis. Stat. §118.38(1) and Wis. Admin. § PI 8.01(4) authorize school boards to request the Department of Public Instruction to waive any school board or school district requirement in Wis. Stat. chs. 115 to 121 or in the administrative rules promulgated by the Department under the authority of those chapters; and

WHEREAS, Wis. Stat. §118.38(1)(b) requires that, before requesting a waiver, a school board shall hold a public hearing in the school district on the request for a waiver of any requirement in Wis. Stat. chs. 115 to 121; and

WHEREAS, Wis. Stat. § 118.38(1m) requires that “the school board shall specify in its request for a waiver its reason for requesting the waiver,” which includes the March 24, 2020, Emergency Order #12 from Governor Evers requiring all individuals present within the State of Wisconsin to stay at home or at their place of residence, with limited exceptions, beginning March 25, 2020 and continuing through 8:00 am on April 24, 2020. With the exception for activities facilitating distance learning or
virtual learning, the Order continued the closure of all public and private K-12 schools for pupil instruction and extracurricular activities as set forth in previous Emergency Orders.

NOW, THEREFORE BE IT RESOLVED, that:

1. On April 27, 2020, the Board of Education held a public hearing, in satisfaction of Wis. Stat. §118.38(1)(b), concerning the request for a waiver of the requirements identified herein; and

2. In compliance with Wis. Stat. §§ 118.38(1) and (1m), and for the reasons set forth herein, the Board of Education hereby directs the District Administrator or his/her designee to apply, on behalf of the Board, to the Office of the Superintendent for Public Instruction (OSPI) for the waiver of the following due to the COVID-19 health emergency for the 2019-2020 school year only:
   a. Waiver of the requirement in Wis. Stat. § 118.33(1m)(a) relating to the civic exam requirement as a condition of receiving a high school diploma due to unequal and/or irregular access to technology;
   b. Waiver of the graduation requirements in Wis. Stat. § 118.33 and Board Policy 5460 - Graduation Requirements to reduce credits for graduation for the class of 2020 to include only the minimum state requirement for graduation; and,

3. The Board of Educations agrees to amend Board Policy 5410 - Promotion, Placement, and Retention regarding grading of students for the remainder of the 2019-20 school year and allow for class promotion for all students due to the COVID-19 health emergency.

VI. ADJOURNMENT – The Board may wish to consider the following resolution:

BE IT RESOLVED that the Board of Education adjourn.

Motion by: ___________________________ Second by: ___________________________ Voice Vote: ___________________________

Respectfully submitted,

Dr. Robert Abbott
Superintendent of Schools