

SCHOOL DISTRICT OF FORT ATKINSON

Board of Education

SPECIAL MEETING MINUTES

April 22, 2019

A special meeting of the Board of Education of the School District of Fort Atkinson was held Monday, April 22, 2019. President Mark Chaney called the meeting to order at 9:14 a.m., at Luther Administration Center, 201 Park Street, Fort Atkinson, WI, with Rachel Snethen, Benjamin Knowles, Dick Schultz and Adam Paul present. Superintendent Lynn Brown was also in attendance.

APPOINTMENT OF A TEMPORARY CHAIRPERSON - Mr. Schultz moved, seconded by Mrs. Snethen, and approved unanimously by voice vote, that Board Secretary Debbie Kopps be appointed to preside during the election of District Officers.

ELECTION OF DISTRICT OFFICERS

Suspension of Operating Rules - Mr, Knowles moved, seconded by Mr. Chaney, and approved unanimously by voice vote, that the operating rules of the Board be suspended for the purpose of electing District officers.

Election of District Officers - Mr. Knowles moved, seconded by Mr. Schultz, and approved unanimously by voice vote, that Mr. Chandy be nominated for Board President. Mr. Schultz moved, seconded by Mrs. Snethen, and approved unanimously by voice vote, that nominations be closed. Mr. Schultz moved, seconded by Mrs. Snethen, and approved unanimously by voice vote, that Mr. Chaney be elected Board President. Mr. Chaney moved, seconded by Mr. Paul, and approved unanimously by voice vote, that Mr. Knowles be nominated for Board Vice-President. Mr. Schultz moved, seconded by Mrs. Snethen, and approved unanimously by voice vote, that Mr. Knowles be elected Board Vice-President. Mr. Knowles moved that the remaining positions be elected as follows: Mr. Paul, Treasurer; Mr. Schultz, Clerk; and, Mrs. Snethen, Member. Mr. Schultz seconded and motion approved unanimously by voice vote.

Return to Normal Operating Rules - The Board returned to normal operating rules.

NEW BUSINESS

Selection of a Representative to the 2019 CESA 2 Convention - Mr. Knowles moved, seconded by Mr. Schultz, and approved unanimously by voice vote, that Adam Paul serve as a representative to the 2019 CESA 2 Convention.

Appointment Of A Representative To The Wisconsin Association Of School Boards, Inc. And Delegate/Alternate Delegate To The 2020 Delegate Assembly - Mr. Paul moved, seconded by Mr. Schultz, and approved unanimously by voice vote, that Ben Knowles serve as a representative to the Wisconsin Association of School Boards and as the delegate to the 2020 WASB Delegate Assembly and Mark Chaney serve as an alternate delegate to the 2020 WASB Delegate Assembly.

Selection of Board Committee Assignments - The Board agreed to the following committee assignments:

Certified Staff & Administrators	Schultz, Snethen
Communication/Technology	Chaney, Paul
District Leadership Advisory Team	Chaney, Snethen

Finance & Operations	Knowles, Paul
Instruction & Curriculum / Pupil Services	Knowles, Paul
Legislative Advocate	Snethen
Personnel (Includes Benefits Advisory)	Schultz, Snethen
Policy	Knowles, Schultz
Sponsorship	Knowles, Paul
Student Advisory	Chaney, Schultz

Authorization of Depositories and Types of Accounts to be Used for All Monies Received by the School District During the 2019-20 Fiscal Year - Mr. Knowles moved, seconded by Mr. Schultz, and approved unanimously by roll call, that, pursuant to Chapter 25 and 34 of the Wisconsin Statutes, the following financial institutions are hereby designated as the official depositories into which the School District treasurer is to deposit all public monies received by the treasurer, to-wit:

Johnson Bank
 200 West Sherman Avenue
 Fort Atkinson, WI 53538

Johnson Bank
 555 Main Street, #100
 Racine, WI 53403

Badger Bank
 220 Grant Street
 Fort Atkinson, WI 53538

BMO Harris Bank N.A.
 770 North Water Street
 Milwaukee, WI 53202

Premier Bank
 70 North Main Street
 Fort Atkinson, WI 53538

Fort Community Credit Union
 800 Madison Avenue
 Fort Atkinson, WI 53538

PMA Financial Network Inc.
 27545 Diehl Road, Suite 100
 Warrenville, IL 60555-3839

Associated Banc-Corp (NA)
 1200 Hansen Road
 Green Bay, WI 54304

Local Government Investment Pool
 PO Box 7871
 Madison, WI 53707-7871

Robert W. Baird & Co., Inc.
 777 E. Wisconsin Ave., #29
 Milwaukee, WI 53202-5391

Associated Bank
 37 East Milwaukee Avenue
 Fort Atkinson, WI 53538

And that the aforementioned treasurer may deposit, with such public monies, into any of the following types of accounts, to-wit:

1. Checking Accounts
2. Negotiated Order of Withdrawal (NOW) Accounts
3. Savings Accounts
4. Repurchase Agreements
5. Certificates of Deposit
6. U.S. Government Securities

- 7. State of Wisconsin’s Local Government Pooled Investment Fund
- 8. Bonds or Securities Issued or Guaranteed as to Principal and Interest by a Commission, Board or Other Instrumentality of the Federal Government;

And, that Jason Demerath be designated as the “Local Official” authorized to transfer funds between the above depositories and account types and that the above depositories are authorized to accept in-person, written, telephone, and secured electronic requests for transfers of funds between the above depositories.

Resolution to Authorize the Director of Business Services to Invest District Funds - Mrs. Snethen moved, seconded by Mr. Knowles, and approved unanimously by roll call, that the Director of Business Services is hereby authorized, empowered and directed to invest any funds not immediately needed by the School District in the manner he determines to be in the best interest of the District. Only account types and depositories authorized by the Board shall be used for said investments and that facsimile signatures of District officers may be used to authorize transfers of District funds for the purpose of making these investments.

Section 125 Plan Amendments For Incorporation of a Health Savings Account - At the March 21, 2019, the Board approved the offering of a High Deductible Health Plan with a Health Savings Account, beginning September 1, 2019, to the employees. Mr. Schultz moved, seconded by Mrs. Snethen, and approved unanimously by roll call, that the School District of Fort Atkinson hereby amends its' Section 125 Plan with modifications to Plan language and procedures consistent with the following selected Plan options, effective as of May 1, 2019; plan year change moving from October 1 - September 30 to September 1 to August 31; addition of a Limited Flex Spending Account (FSA); and, auto-convert for HSA Eligibility: standard health FSA rollover funds automatically convert to a limited health FSA in the new plan year. Mr. Knowles moved, seconded by Mrs. Snethen, and approved unanimously by roll call, that the School District of Fort Atkinson hereby amends its' Section 125 Plan with modifications to Plan language and procedures consistent with the following selected Plan options, effective as of September 1, 2019; allow employees to make pre-tax HSA contributions; and define the District contributions to the HSA as \$2,750 for a single high deductible health plan and \$5,500 for a family high deductible health plan.

Calendar Dates - Board members agreed to hold a Board Retreat with the date to be determined; Finance & Operations Committee meeting on May 2, at 8:00 a.m.; Special Board meeting on May 7, at 8:00 a.m. A joint Administrative Team and Board workshop will be held on June 20 from 4:30 to 6:30 p.m.

ADJOURNMENT – At 9:55 a.m., Mr. Paul moved, seconded by Mr. Schultz, and approved unanimously by voice vote, that the Board of Education adjourn.

MINUTES APPROVED:



 Dick Schultz, Clerk
 SCHOOL DISTRICT OF FORT ATKINSON

 May 16, 2019
 Date